



PROSPECTUS



The 12th Czech Open of the Table Tennis
on the September 7th to 9th, 2017

<http://www.czechopenostrava.com>

Ostrava, Czech Republic

1. AUTHORITY:

The 12th Czech Open of Table Tennis of the Handicapped will be organized by the Czech Table Tennis Association under the auspices and authority of the International Table Tennis Federation (Para Table Tennis Division).

2. DATE AND PLACE:

September 5 – 10, 2017, Ostrava – Czech Republic

September 7 – 8, 2017 – Singles events

September 8 – 9, 2017 – Team events

Venue: TJ Ostrava, Varenska 3098/40a, 702 00 Ostrava, Czech Republic

Detailed information: <http://www.czechopenostrava.com>

3. EVENTS:

The following events will be played:

Men's singles (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11)

Women's singles (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11)

Men's team (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11)

Women's team (class 1, 2, 3, 4, 5, 6, 7, 8, 9, 10 and 11)

Note 1: Depending on the entries, the organizers and the Technical Delegate reserve the right to combine classes as may be necessary.

Note 2: The singles events will be played first followed by the team events.

Note 3: As there will not be classification for class 11, entries only from class 11 players who have a confirmed status will be accepted.

4. SCHEDULE:

Arrival for classifications + classification:	September 5 th , 2017
Normal arrival + classif. + practice day:	September 6 th , 2017
Technical meeting:	September 6 th , 2017, hotel Park Inn
Opening ceremony:	September 7 th , 2017
Competition days:	September 7 th – 9 th , 2017
Closing ceremony:	September 9 th , 2017
Departures:	September 10 th , 2017

Proposed dates for the singles events: September 7th – 8th 2017

Proposed dates for the team events: September 8th – 9th 2017

5. RULES:

The event will be conducted in accordance with the current Laws of Table Tennis, the Regulations for International Competitions and specific PTT directives (which may be amended from time to time).

6. EQUIPMENT:

All the used sport equipment is applied following ITTF and ITTF PTT Rules.

Tables: 24 ANDRO blue, from the number are 12 tables accessible for the wheelchairs Players.

Nets: Andro

Balls: Yasaka, 40+ *** (plastic with seam) white

Floor: Wooden in the hall for the standing and the special blue rubber in the hall for the wheelchairs.

7. ELIGIBILITY

The event is open to players who are eligible to represent their national association according to the ITTF Handbook 2017. <http://www.ittf.com/handbook/>

8. OFFICIAL ORGANIZER

Name: Telovychozna jednota Ostrava (Ostrava Sports Facility)
Physical/postal address: Varena 3098/40a, 702 00 Ostrava
E-mail: czechopenostrava@gmail.com
Phone: +420 733 693 891
Tournament Director: Jiri Danek
Contact person: Petr Stanicek (Jiri Danek)
Detailed information: <http://www.czechopenostrava.com>

9. TECHNICAL DELEGATE FOR THE EVENT

Name: Wim Kivits (NED)

10. REFEREE

Name: Francesco Nuzzo (ITA)

11. CLASSIFIER

Two classifiers will be appointed by ITTF PTT.

12. CLASSIFICATION

All new players should be present in time for classification. This means that all players needing classification should arrive on September 5th MORNING; the classification will start on September 5th afternoon and evening and will finish on September 6th in the forenoon.

This is very important when players don't present on time may not be classified.

All players should bring with them their medical diagnosis and any other medical information relevant to their classification. They should report to classification with these documents, dressed as if they are going to play a match and with all their table tennis equipment including sports chairs. All players and support staff are expected to cooperate fully in the classification process.

No Classification for class 11 and NO re-evaluation and protest!

13. PARTICIPATION QUOTAS

For Fa20 events, the maximum number of entries per association per class is 6.

A player may only play in the class indicated on his or her international classification card unless, due to the low number of players, his or her class is combined with the next class or classes. Then they may play in the next higher class event.

The minimum entry for a singles class to be played is 4 players.

In class 11 only players already classified can participate

All other persons wishing to accompany a team (i.e. who are not members of the team) are subject to special charges and should contact the organizers for further information. These packages are limited and subject to availability of places in the official hotels. Priority will be given to the Official Party of all the delegations.

14. ENTRY PROCESS

Only entries submitted by or endorsed by the national association will be accepted (national paralympic committees are advised to contact the national association urgently to confirm this system of entry). All players must bring with them a valid passport which will be copied for the ITTF database.

The first entry (entry by number) deadline is: **15/6/2017**

The second entry (entry by name) deadline is: **31/7/2017**

In order to secure full participation, national associations failing to confirm their participation according to deadlines will be removed from the list of participants.

For new players participating for the first time in a PTT event, please send to Georgios Seliniotakis one copy of a valid passport (see email address below).

All entries must be sent to organizers and to Georgios Seliniotakis: gselinio@gmail.com

The limit of the number of entries is **200** players.

15. SYSTEM OF PLAY

Singles events: The first stage will be played in a round-robin basis in groups of even numbered players but there shall not be less than 3 and not more than 5 players in a group and priority will be given to groups of 4 players. If there are 5 or less players, the event will be played as a round-robin without knock-out. Two players advance from each group to the second stage which will be played in a knock-out format.

Team events: The first stage will be played in a round-robin basis with priority given to groups of 3 teams with the winner and runner-up in each group advancing to play in the knock-out rounds. If there are 5 or less teams, the event will be played in a round-robin format without knock-out. A team shall consist of 2 or 3 players. The team event will be best of 3 matches. The first winning 2 matches win the contest. All matches will be the best of 5 games. The order of play shall be:

First Match	Doubles			
Second Match	Singles	A	Plays	X

Third Match	Singles	B	Plays	Y
*Doubles pairing (if required) could be any two team members				

General:

The numbers of groups will be decided by the TD and the referee in cooperation with the organizing committee. If the number of groups in an event is decided not to be a multiple of 2 (e.g. 2, 4 or 8 etc.), winners from the groups with the highest ranked seeded players shall have byes in the first round of the second stage, in ranking order.

All matches will be played to the best of 5 games.

Medals will be awarded according the ITTF PTT Directives for events.

[http://www.ipptc.org/rules/Directives%20PTT%20events 2017.pdf](http://www.ipptc.org/rules/Directives%20PTT%20events%202017.pdf)

16. SEEDING

Seeding for all the events will be done according to the latest ITTF PTT ranking list at the time of the draws.

17. TECHNICAL MEETING

The technical meeting will be held on September 6th at 21 o'clock in the meeting room of the hotel Park Inn by Radisson Ostrava.

18. DRAWS

The draws will be done for the singles events on September 6th before the technical meeting and for the team events on September 7th at 14 o'clock.

19. PERSONS ON THE BENCH

The following persons on the bench are permitted:

19.1 In singles events, 1 seat for a coach on the playing field (behind the surrounds).

19.2 In the team events 5 seats for one (1) coach and up to 4 players of the team playing the match.

19.3 No other players or personnel may have access to the area behind the surrounds or the playing area. Special provisions and seating areas will be made for medical personnel.

20. ENTRY FEES

For PTT events, the entry fees include accommodation and capitation fees. The entry fees have to be paid in Euro to the organizers as set out below:

Entry fee: **€ 590/person/double room** (ITTF Capitation fee included)

€ 690/person/single room (ITTF Capitation fee included)

<u>Package:</u> from the dinner on Wednesday 6 th till breakfast on Sunday 10 th (4 nights)					
	Occupation	1 st Entry	2 nd Entry	Total	Extra day
Park Inn Hotel + Meals +	Single	200 €	490 €	690 €	110 €
	Double	200 €	390 €	590 €	80 €

Transportation	1/11 guide	200 €	290 €	490 €	80 €
No services	---	250 €	---	250 €	---

Entry fee to be submitted with the 1st Entry (15th June): € 200/person in double room

€ 200/person in single room

Entry fee to be submitted with the 2nd Entry (31st July): € 390/person in double room

€ 490/person in single room

Special price for a class 1 and 11 player's guide: (€ 465 entry fee+€ 25 capitacion fee) € 490 per person sharing with a class 1/11 player.

Note: The costs of the classification day is not included in the entry fee.

Note: The first official meal is the dinner on the day of arrival and the last official meal is the breakfast on the day of departure. If you would like to have a lunch on your arrival or departure day, you need to pay additional cost.

Should there be any additional team members or for the team member's **additional nights**, the fee is € 80/person/double room or € 110/person/single room.

If an association wishes only to pay an **accreditation fee**, it will cost € 250/person but does not include any transport, meals or accommodation which should be organized by the respective association. In this case an accreditation fee must be paid in the first entry!

Payments should be made as follows:

Name of organization: TJ Ostrava
Bank name: Komerční banka a.s.
Account name: TJ Ostrava
Account number: 61830761/0100
SWIFT: KOMBCZPP
IBAN: CZ8201000000000061830761
Specification for Payment: "Czech Open 2017"

PLEASE, NOTE THAT BANK CHARGES MUST BE INCLUDED IN THE ENTRY FEES!

21. OFFICIAL HOTEL

The hotel for teams and officials is:

Name: Park Inn by Radisson Hotel Ostrava - 4 stars
Physical/postal address: Hornopolní 3313/42, Ostrava
E-mail: rezervace.ostrava@rezidoparkinn.com
Phone: +420 595 195 509
Fax: +420 595 195 555
Website address: www.parkinn.com/hotel-ostrava
Summary information on: <http://www.czechopenostrava.com>

Please note that in our hotel we have 58 “wheelchair friendly rooms. All hotel guests has parking, Wi-Fi access and access to fitness and wellness centrum for free.

22. TRANSPORTATION

The organizers will provide transportation for teams and officials from the **Ostrava airport (CZE)** or from the main **railway stations Ostrava-Svinov** (primary) and Ostrava-Hlavni Nadrazi to (from) hotel Park Inn and local transport from hotel to Venue and back. We will use for it the right number of buses and minibuses.

There is also possibility to arrive from farther airports in Katowice (POL), Krakow (POL), Vienna (AUT) and Prague (CZE) with a good connection of Czech transport companies.

Detailed information: <http://www.czechopenostrava.com>

23. OBLIGATIONS

All players entered must compete against any other participating player and by entering, agree to be bound by the ITTF Anti-Doping, Anti-Harassment and Classification policies and procedures during the event. The entry forms contain an undertaking to be signed by a responsible official of the nominating Association and the team member covering these matters and no entry will be accepted unless such an undertaking has been given.

Similarly, it is the responsibility of the association, player or team member to ensure that he or she has adequate medical, travel and other appropriate insurance.

24. TELEVISION, MOTION PICTURE AND INTERNET COVERAGE CONDITIONS

By entering the event, all participants agree to abide by all ITTF rules and by the rules and regulations of the organizers. All associations, teams and individual players agree to be abide by the rulings of the ITTF and its agents in all matters concerning television coverage, video, internet web casting, motion picture coverage, and photographic coverage of any kind. Participants release all rights, or rights held by their agents or sponsors, in all matters relating to television and web casting coverage, video and motion picture coverage, and photographic coverage of any kind; and hence accept such coverage during the event. Any participant, when called upon, must appear promptly to press conferences or medal presentations and follow the procedures set by the ITTF and the organizers.

25. CANCELLATION POLICY

The policy applies as follows:

25.1 cancellation after the first entry but before the second entry: the first entry fee is forfeited.

25.2 cancellations after the second entry: the first entry fee plus an additional 30% of the entry fee is forfeited i.e. a total of 60% of the total entry fee.

25.3 cancellations within 10 calendar days of the arrival date will be decided by the organizers in consultation with the TD.

This is provided that the player is not able to prove circumstances beyond his or her control e.g. admission to hospital.

26. VISAS

Should you need assistance to apply for a visa (e.g. a letter of invitation), please provide the organizers with the following details:

- Full name as in passport

- Function in the team
- Passport number
- Passport expiry date

Note: the requirements for visas are not under the control of the ITTF or the organizers but under the Czech Government's jurisdiction and the association must fulfill all requirements in order to get a visa in time.

27. COMPLEMENTARY INFORMATION:

Average high temperature expected: **25°** Celsius

Average low temperature expected: **18°** Celsius

Average rainfall expected: **9** mm

28. DOCUMENTS ATTACHED

Together with this Prospectus, attached are the following documents:

29.1 First entry form:

29.1.1 Entry by numbers

29.1.2 First entry fee payment form

29.2 Second entry form:

29.2.1 Singles and team entry forms by name

29.2.2 Second entry payment form

29.2.3 Rooming list

29.2.4 Tournament indemnity form (to be signed by all participants)

29.2.5 Transport form

Otherwise, you can download the documents from the ITTF PTT website,

<http://www.ipttc.org/calendar>.

The Tournament Director:

Jiri Danek

Contact person:

Petr Stanicek

czechopenostrava@gmail.com

Czech Table Tennis Association

For actual information you can look on the special websites from the tournament

<http://www.czechopenostrava.com>